

Mailing Services Information

	ATE Moiling S	avvices Information	Date Joh mi	ust ship:					
SEA G.		ervices Information		d:					
Name									
Mailing List Fil	e Name:		□ De-Dupe						
☐ Signed Prod	cessing Acknowledgme	ent Form (PAF) submitte	ed? O Yes C) No					
NORMAL MAI	L PRODUCTION TIME	is 2 days! Delivery time	e is addition	al (see below)					
	(Full rate 1st class)	(Approx. 1-3 bus. day		any quantity of pieces					
☐ Hand Stamp	(PreSrtd 1st class)	(Approx. 1-3 bus. day delivery) minimum 500 piece							
☐ Hand Stamp	(PreSrtd Std)	(Approx. 2-5 bus. day	delivery)	minimum 500 pieces					
☐ Hand Stamp (NonProfit PreCancelled)		(Approx. 2-5 bus. day delivery) any quantity of							
☐ Indicia- 1st Class		(Approx. 1-3 bus. day delivery) minimum 200 piece							
☐ Indicia- Pre-Srt First Class		(Approx. 1-3 bus. day delivery) minimum 500 piece							
☐ Indicia- Pre-Srt Std		(Approx. 2-5 bus. day delivery) minimum 200 piece							
☐ Indicia- Non-Profit Bulk		(Approx. 2-5 bus. day	delivery)	minimum 200 pieces					
Non-Profit Authorization #		(requ	ired to mail at	non-profit postage rate)					
☐ Indicia- Cust. Permit #		_ Issuing Post Office _							
☐ Qty Mailed									
☐ Extra for Ma	ail Processing(min. 50) 🗆 Envelope St	uffing						
☐ Qty to Cust	omer	🗆 Inserts: Size	of Envelope	e No. of Inserts					
Paper Stock:									
	ed Cougar Cover ed Cougar Cover	☐ 70lb White Offse ☐ 80lb White Offse							
☐ 80lb White G	_	□ 80lb White Gloss Text							
□ 100lb White	Gloss Cover	□ 100lb White Glos	ss Text						
Postcard	□ 4x6 □ 5x7	□ 5.5x8.5 □ 6x9	□ EDDM	1: 0 6x11 0 8.5x1					
Self-Mailer	□ 8.5x11- Trifold	○ Text	O Cover						
(fold at bottom)	□ 8.5x11- Bifold□ 8.5x14- Double-fold	O Text (min. 701b Texded O Text	t) O Cover						
	니 0.5x14- DOUDIE-101	ueu O lext	○ Cover	○ 1dD5. Z					
Booklet	☐ 5.5x8.5 (Tabs: 3)	□ 8.5x11 (No tab	S) Catalog						

Postage Estimate \$ _____

Company/Busi	ness Name							
Street Address								
City/State/Zip								
Email								
NAICS Code _								
Mailing List File	e Name:				□] De-Dupe List		
☐ Signed Proce	essing Acknowledgme	nt Fo	rm (PAF) submitted	? O Yes	O No_			
NORMAL MAIL	PRODUCTION TIME i	s 2 d	ays! Delivery time is	s addition	nal (see	e below)		
☐ Hand Stamp (Full rate 1st class)		(Ap	(Approx. 1-3 bus. day delivery)			any quantity of pieces		
☐ Hand Stamp (PreSrtd 1st class)		(Ap	(Approx. 1-3 bus. day delivery)			minimum 500 pieces		
☐ Hand Stamp (PreSrtd Std)		(Ap	(Approx. 2-5 bus. day delivery)			minimum 500 pieces		
☐ Hand Stamp (NonProfit PreCancelled)		(Ap	(Approx. 2-5 bus. day delivery)			any quantity of pieces		
☐ Indicia- 1st Class		(Ap	(Approx. 1-3 bus. day delivery)			minimum 200 pieces		
☐ Indicia- Pre-Srt First Class		(Ap	(Approx. 1-3 bus. day delivery)			ium 500 pieces		
☐ Indicia- Pre-Srt Std		(Ap	(Approx. 2-5 bus. day delivery) n			ium 200 pieces		
☐ Indicia- Non-	Profit Bulk	(Ap	prox. 2-5 bus. day d	lelivery)	minim	ium 200 pieces		
Non-Profit A	Authorization #		(require	ed to mail at	non-pro	ofit postage rate)		
☐ Indicia- Cust.	Permit #	Issu	uing Post Office					
☐ Qty Mailed			☐ Folding					
☐ Extra for Ma	il Processing (m	nin. 50)	☐ Envelope Stuf	fing				
☐ Qty to Custo	omer	·	☐ Inserts: Size o	f Envelop	e	No. of Inserts		
Paper Stock: ☐ 80lb Uncoated Cougar Cover ☐ 100lb Uncoated Cougar Cover ☐ 80lb White Gloss Cover ☐ 100lb White Gloss Cover			☐ 70lb White Offset Text ☐ 80lb White Offset Text* ☐ 80lb White Gloss Text ☐ 100lb White Gloss Text					
Postcard	□ 4x6 □ 5x7	□ 5.	.5x8.5 □ 6x9		M :	○ 6x11 ○ 8.5x11		
Self-Mailer (fold at bottom)	□ 8.5x11- Trifold □ 8.5x11- Bifold □ 8.5x14- Double-fold	led	TextText (min. 70lb Text)Text	O Cove O Cove	r	○ Tabs: 2○ Tabs: 2○ Tabs: 2		
Booklet	☐ 5.5x8.5 (Tabs: 3)		☐ 8.5x11 (No tabs)	Catalog Usually addressed on back o	DV4F			
	(staples at bottom)		(mail panel on top half)	Top helf	Total Month			
	Supplied Bookker (Internal American Control American) Supplied Bookker (Internal American Control American) Supplied Bookker (Internal American Control American) Supplied Bookker (Internal American Control C			CATAL				
For Office Use	Only:							

Mailing Services Est. \$_____